

Designation	CEO (part-time)
Company	Decom North Sea
Location	Aberdeen Based



### **Organisation:**

For over a decade Decom North Sea has worked in the interest of members to connect capability with opportunity. A not-for-profit organisation, with a membership approaching 300 companies, the organisation provides the pan European North Sea decommissioning sector with a forum for networking, influencing and lobbying on key issues impacting the industry.

Decom North Sea also undertakes industry wide initiatives in areas such as collaboration, technology application, supply chain intelligence and the facilitation of business opportunities for companies involved in the decommissioning sector. Simply put, Decom North Sea links capability with opportunity.

### **Lines of Reporting:**

The CEO (part-time) reports directly to the Chair of the Decom North Sea Board. Supporting the CEO is a board of experienced directors drawn from member companies. Reporting directly to the CEO is the Business Director who is supported by a strong and highly capable dedicated team.

### **Job Specification:**

The CEO (part-time) will:

- Ensure that Decom North Sea supports its membership and key stakeholders while linking Capability to Opportunity in the pursuit of an effective and efficient decommissioning market
- Work closely with the Business Director, Decommissioning Leadership Group and the Board on the creation and implementation of organisational strategy and business plan. The strategy and annual business plan will make sure that there are appropriate resources and funding to deliver services and projects which truly meet the expectations of the industry and membership.
- Sustain the high profile of Decom North Sea within the industry and the business community at large, build trust and integrity within the membership community, working closely with all members to deliver initiatives and provide representation which creates value and consistently demonstrates the mandate of a robust influential industry body
- Work closely with members to provide know how and expertise via collaboration with Decom North Sea to support them on the planning and execution of decommissioning work scopes.
- Provide expert guidance and advice to the membership on how to work with the decommissioning legislators and influencers of policy and practice in the North Sea.
- Represent the membership at all relevant forums and platforms both Decom North Sea specific and industry at large that present an opportunity to promote the expertise, capabilities, needs and

requirements of the decommissioning community.

- Promote the decommissioning industry via the media and at all relevant industry conferences and exhibitions
- Be prepared to apply reasonable and appropriate influence to ensure the voice of the membership is represented on matters of a fiscal or legislative and regulatory nature, communicating to the membership any changes that impact upon them.
- Lead, direct, develop and motivate the Business Director and in turn the Decom North Sea team, and work with the Business Director to communicate all targets and goals throughout the organisation, ensuring each team member understands their contribution to achieving success and exceptional service delivery.
- Work with the Business Director to ensure that the appropriate processes and procedures are in place to effectively manage the business
- Work with the Business Director and in-house team to establish and develop new initiatives and services which attract new members, sustain current membership and generate further revenue streams and funding support for the organisation.
- Support the Business Director with the control of the operating budget, monitor expenditure to achieve the best use of funds in providing the membership with tangible value propositions.
- Advise the Chair, and prepare on behalf of the Board, regular management reports highlighting risks and opportunities relevant to the delivery of services and the development and standing of Decom North Sea.
- Perform all duties within the limits of legal and statutory requirements of an officer of the company and in line with the policy of the Board of Decom North Sea.

### **Person Specification:**

The CEO (part-time) will be:

- A respected leader with the necessary vision, drive and know-how to maintain direction and focus on the expectations of the members and stakeholders and deliver with passion and commitment the Decom North Sea strategy.
- An experienced senior executive with an outstanding record of business management, performance achievement and personal credibility gained within the oil and gas industry.
- Commercially astute with proven abilities in business planning/implementation, managing P&L and delivering a sustainable business growth.
- Must possess outstanding strategic relationship development skills and the ability to work cohesively with a diverse range of member companies and individuals with different expectations and values.
- Well-versed in communicating with senior industry figures, the media and government/industry bodies and comfortable in performing a high-profile public role demanding an open and collaborative leadership style and approach.
- Networked within the oil and gas community with a real understanding of the diversity and complexity of the oil and gas industry supply chain. Demonstrate a comprehensive awareness of decommissioning sector issues, the challenges and opportunities facing the sector and of course the companies and people who populate this increasingly important segment of the oil and gas

industry.

- An Executive who excels in building confidence and gaining the respect of others, displaying personal presence and the ability to deploy the tact and diplomacy required to successfully manage members and stakeholders with different expectations and values.
- A first class organiser with the capabilities and personal characteristics to manage, direct and motivate a small dedicated team of fellow professionals in maintaining high standards in quality service delivery and customer satisfaction.
- Relate to the challenges faced by the SME community and be highly supportive of the business needs of this key membership grouping within Decom North Sea.
- Resilient with the enthusiasm to create a high impact organisation that nurtures the values and objectives of its members and stakeholders. A CEO with gravitas who embraces the responsibilities and challenges of a complex role involving so many members and stakeholders with different needs, objectives and requirements.